



CSBG Tribal Network Quarterly Update 2018 Summer Session Summary

The CSBG Tribal Training & Technical Assistance Program and the Office of Community Services (OCS) held our Summer CSBG Tribal Network Quarterly Update Session on July 18, 2018. You can view the [presentation slides](#) and below is a summary of the updates shared in the session:

Federal Updates:

- [New Commissioner for Administration for Native Americans \(ANA\)](#)
In June 2018, Ms. Jean Carol Hovland of South Dakota was confirmed by the Senate as the new Department of Health and Human Services' Commissioner for the Administration for Native Americans.

Commissioner Hovland is an enrolled member of the Flandreau Santee Sioux Tribe and previously served as the Tribal Affairs Advisor to Senator John Thune of South Dakota. She began her career with Senator Thune in 2005 and served as the Native American Outreach Coordinator where she met regularly with Tribal leaders, Tribal program personnel, and Tribal community members in the Great Plains Region. Commissioner Hovland played a key role in the development of the Tribal Law and Order Act, the Tribal Veterans Health Care Enhancement Act, and the Restoring Accountability in the Indian Health Service Act of 2017.

- [New Assistant Secretary for Indian Affairs](#)
On June 28, Tara Mac Lean Sweeney, of Alaska, was confirmed as the first Alaska Native woman to hold the federal position as Assistant Interior Secretary for Indian Affairs at the Department of the Interior. Prior to her confirmation, the Assistant Secretary was an executive at Arctic Slope Regional Corporation and a past co-chair of the Alaska Federation of Natives.

As the Assistant Secretary for Indian Affairs, her responsibilities include the development of the Interior Department's policy on Indian affairs related issues and the administration of programs for Indian education, public safety, economic development, energy development, and federal recognition of Tribes. Ms. Sweeney will oversee the agencies that carry out these functions, including the Bureau of Indian Affairs and the Bureau of Indian Education.

- [2018 ACF Native American Grantee Meeting](#)

The meeting will take place on November 28 - 30, 2018 at the Doubletree Hotel in Crystal City (VA). The meeting will provide an opportunity for ACF grantees and Federal staff who are working with Native communities to exchange ideas, provide feedback, and learn how ACF programs can impact communities. The meeting will be highly interactive and will include Native Empowerment Dialogue (NED) Talks, as well as workshops on a range of topics across ACF program areas. All ACF Native American grantees across all programs are invited.

OCS News:

- [Organizational Changes within the Office of Community Services \(OCS\)](#)

As of July 18, OCS has made organizational changes within OCS. These changes will affect the Community Services Block Grant (CSBG) and the Social Services Block Grant Program (SSBG). These changes are a strategic plan to support both programs as the needs for CSBG & SSBG have changed over time.

- Commander William (Bill) Bolduc, has transitioned from the CSBG Program Operations Branch Chief and will now serve as the SSBG Program Operations Branch Chief.
- Maxine M. Maloney is now the active CSBG Program Operations Branch Chief.

Preparing for CSBG FY 2019:

- [CSBG Tribal Grantee Support](#)

The Lux CSBG Tribal T&TA Team is here to assist you with any questions, resources, training, or connections that you may need.

- Nicole Oxendine, Director, Nicole.oxendine@luxcg.com
- Lizette Rivera, Program Coordinator, Lizette.Rivera@luxcg.com
- CSBG Tribal T&TA Program, tribalta@Luxcg.com

In addition, the OCS Tribal Specialists are available to work with Tribal grantees.

- Sara Lee, CSBG Tribal Program Specialist, sara.lee@acf.hhs.gov
- Jane Golden, CSBG Tribal Liaison within OCS, jane.golden@acf.hhs.gov
- Niki Frazier, the DCA Senior Record Specialist, nikita.frazier@acf.hhs.gov
 - Niki can assist you with all issues related to GrantSolutions and the Online Data Collection System or more commonly referred to as the OLDC

system. Niki also maintains the official mailing list for all CSBG grantees. Providing updates regarding all staff changes is particularly important to ensure timely communications on all OCS/CSBG related issues and topics.

- If you cannot reach Niki, please contact Monique Alcantara, Melania.Alcantara@acf.hhs.gov

- CSBG Tribal Applications Timeline

- **August 3, 2018:** [OLDC Access forms](#) for new and renewed administrative access are due to OCS. Please make sure to enter the OLDC System BEFORE August 3rd, to ensure access to the system. If you need to update your credentials, please fill out the form and email it to Niki Frazier at nikita.frazier@acf.hhs.gov. If you cannot reach Niki regarding your OLDC access, please contact Monique Alcantara at Melania.Alcantara@acf.hhs.gov.
- **September 1, 2018:** The submission deadline for all CSBG application and plan materials including the FY 2018. September 1st is a firm deadline, and OCS will be enforcing this deadline. Any grantees who do NOT submit their applications & plans by the deadline will be required to submit a letter of Concurrence signed by their State CSBG Administrator. For more information on Late Submissions, please visit the [CSBG Tribal Online Resource Center](#).
 - Please note: Current grantees in the middle of an accepted two-year plan (Plan years: 10/17/18 - 9/30/20) must submit an updated SF-424M and FY 2018 Annual Report. If you are unsure about your submission of a one or two-year plan, please contact to contact us at tribalta@luxcg.com.

- CSBG Tribal Applicant Types

Depending on your applicant status, some CSBG Tribal Application materials and submission instructions may differ.

- **Prospective/New Grantees:** include applicants who have never received CSBG funds before and are applying for the first time.
 - Prospective applicants must provide all required materials for a complete CSBG Tribal Application package except for the previous fiscal year Annual Report. (FY 2018).
 - The first step in applying for CSBG funds for prospective applicants is to email OCS CSBG Tribal Program Specialist (sara.lee@acf.hhs.gov) a copy of the Tribe's EIN and DUNS Number and a copy of the Tribal/State population agreement document signed by the Tribal CEO/Chief or chairman and the [CSBG State Director](#). Prospective applicants will then follow the submission instructions provided by OCS.

- **Returning Grantees (One-Year Plan):** include applicants who are currently receiving CSBG funds via an approved one-year Tribal Plan (10/01/17 - 9/30/18).
 - Returning Grantees with a one-year plan must complete a new electronic SF-424M form with up-to-date information, as well as, a complete application with all required materials and original signatures, and a complete narrative FY18 Annual Report via the OLDC System.
- **Returning Grantees (Middle of a Two-Year Plan):** include applicants who are currently receiving CSBG funds and are in the middle of an approved two-year Tribal Plan (10/01/17 - 9/30/19).
 - Returning grantees in the middle of an approved two-year plan must submit ONLY an updated SF-424M and FY18 Annual Report in the OLDC system.
- **Returning Grantees (End of a Two-Year Plan):** include applicants who are currently receiving CSBG funds and are at the end of an approved two-year Tribal Plan (10/01/16 - 9/30/18).
 - Returning Grantees that are at the end of a two-year plan must provide a complete application with all required materials and original signatures, and a complete narrative FY18 Annual Report via the OLDC System.
- **CSBG Tribal Plan Content**

The following [information/materials](#) must be provided for a complete CSBG Tribal Application & Plan.

 - SF-424M
 - Signed Transmittal Letter
 - CSBG Tribal Application and Plan
 - Fiscal Year(s) covered by the plan
 - Evidence of Public Hearing (to include Hearing date, location, sign-in sheet, and information on how the public was notified of the Hearing)
 - Tribal Resolution – if needed
 - Federal or State Recognition
 - Tribal CSBG Administrative Structure
 - Individual and Community Income Eligibility Requirements
 - Signed CSBG Assurances
 - Implementation of Programmatic Assurances

- Implementation of Administrative and Financial Assurances
- Annual Report
- And Four Federal Certifications:
 - Lobbying
 - Drug-Free Workplace
 - Debarment, Suspension, and other Responsibility Matters
 - Environmental Tobacco Smoke

Please visit the [CSBG Tribal Online Resource Center](#) to access tools and templates for your FY19 CSBG Tribal application & Plan.

New CSBG Tribal Resources & Upcoming Events:

- [FY19 How to Apply Webinar Series for Tribes & Tribal Organizations](#)

The FY19 How to Apply Webinar Series for Tribes & Tribal Organizations is a four-part webinar series created to assist prospective and current grantees with their CSBG application.

 - **The first two presentations:** *An Introduction to the Community Services Block Grant and A Guide to the OLDC System & CSBG Application Submission Process* are now available online via the [CSBG Tribal Online Resource Center](#) with online and downloadable resources.
 - **The next two presentations:** The last two webinars in the series will air live this summer. After the live sessions, the webinar recordings along with all downloadable and online resources will be available on the [CSBG Tribal Online Resource Center](#).
 - *How to Apply for FY19 Community Services Block Grant:* Airing live on **July 25, 2018, at 3 pm** Eastern. Please [RSVP today](#) to attend this important session which will provide step-by-step guidance for the CSBG Tribal Application Process.
 - *Reminders & Frequently Asked Questions: FY19 Application Submission:* Airing live in August 2018. Date Coming Soon!
- [Fall CSBG Tribal Network Quarterly Update Session](#)

Our next CSBG Tribal Network Quarterly Update session will be held on October 17, 2018. Please mark your calendars!

- Upcoming CSBG Tribal T&TA Trainings & Presentations

The CSBG Tribal Training & TA team will be offering Tribal CSBG information and training several upcoming national events. We would love to connect in person if you will be there!

- **2018 Community Action Partnership (CAP) Annual Convention:** Lizette Rivera, Program Coordinator for CSBG Tribal Training & TA Program, be hosting a workshop for current and prospective CSBG Tribal grantees during the [2018 Community Action Partnership \(CAP\) Convention](#), August 28 - 30 in Denver, CO. The workshop titled, Tribal CSBG Information Session: *Promising Practices & Burning Questions*, will be held on Wednesday, August 29th.
 - CAP has provided a discount for all Tribes and Tribal Organizations. Type in code: TOCAP18 for a \$100 discount on [registration](#). (Discount applicable during all registration periods.)
- **2018 National Association for State Community Services Programs (NASCSPP) Annual Training Conference:** Nicole Oxendine, Director for CSBG Tribal Training & TA Program, will be participating in the 2018 NASCSPP Annual Training Conference. The conference will be held September 19 - 21 in Bellevue, WA. [Learn more & RSVP Today!](#)
- **2018 Native Nutrition Conference:** Nicole Oxendine will be presenting a Pecha Kucha presentation at the 2018 Native Nutrition Conference, being held October 2 - 5 in Prior Lake, MN. [Learn more & RSVP Today!](#)
- **2018 National Indian Education Association (NIEA) Convention & Trade Show:** Lizette Rivera will be participating in the 2018 NIEA Convention, being held October 10 - 13 in Hartford, CT. [Learn more & RSVP Today!](#)
- **2018 ACF Native American Grantee Meeting:** Nicole Oxendine will be participating in the 2018 ACF Native American Grantee Meeting, being held November 28 - 30 in Crystal City, VA. [Learn more & RSVP Today!](#)

Please let us know if you plan to attend any of these events. We would love to meet with you!

CSBG Tribal Grantee Spotlight:

- A special thank you to Karen Leekity and her team at the Pueblo of Zuni for being the third CSBG Tribal Grantee Spotlight presentation! You can access the Pueblo of Zuni [presentation slides here](#).
- For our 2018 Update Sessions, we will continue to highlight the great work of our Tribal grantees. We will be contacting CSBG Tribal grantees to volunteer to make presentations about their CSBG Program. If you would like to volunteer to

share your program, please contact Lizette Rivera, CSBG Tribal Training & TA Program Coordinator at Lizette.rivera@luxcg.com.

For questions or more information, please contact:
[CSBG Tribal Training & TA Team](#) at tribalta@luxcg.com or call directly at 301-244-3557