



An Introduction to the Community Services Block Grant (CSBG)

Presenter

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Agenda

- OCS Welcome
- CSBG Mission & Core Services
- Overview of Direct Funding for Tribes & Tribal Organizations
- How to Apply for CSBG Direct Tribal Funding
- CSBG Tribal Training & Technical Assistance Program





OCS Welcome



Division of Community Assistance (OCS),
CSBG Program Operations Branch Chief,
CDR Bill Bolduc





CSBG Mission

- CSBG provides Tribes with funds to lessen poverty in communities by providing a range of services and activities to address the needs of low-income Tribal members.





Core CSBG Services

- Employment
- Education
- Housing
- Nutrition
- Emergency Assistance
- Health Care Services
- Self-Sufficiency
- Income-Management
- Improved Service Linkages





Employment

Support for job placement, vocational and skills training, job development, and eliminating barriers to work.





Education

Adult education, literacy programs, scholarships, Head Start enhancement, child development programs, and anti-drug education.





Housing

Homeownership counseling and loan assistance, counseling/advocacy in landlord/tenant relations and fair housing concerns, housing assistance, shelters and services for the homeless, and home repair and rehabilitation.





Nutrition

Organizing, operating and assisting food banks, counseling and public education regarding nutrition and food preparation, community gardening, water, and food production programs, preparing and delivering meals.





Emergency Assistance

Temporary housing, rent or mortgage assistance, cash assistance/short-term loans, energy or utility assistance, emergency food, clothing and medical services, and disaster response.





Health Care Services

Diabetes and other health education and treatment, emergency medical services, and transportation to medical services for elders.





Self-Sufficiency

Services to assist individuals and families in becoming more financially independent, including assessing needs and resources, developing a plan of support, and linking and identifying resources.





Income Management

Services include assistance with budgeting, tax preparation, tax credit information, and medical and other benefit claims assistance.





Improved Service Linkages

Services include eligibility coordination, inter-agency partnerships, Tribal/State partnerships, and public/private partnerships.





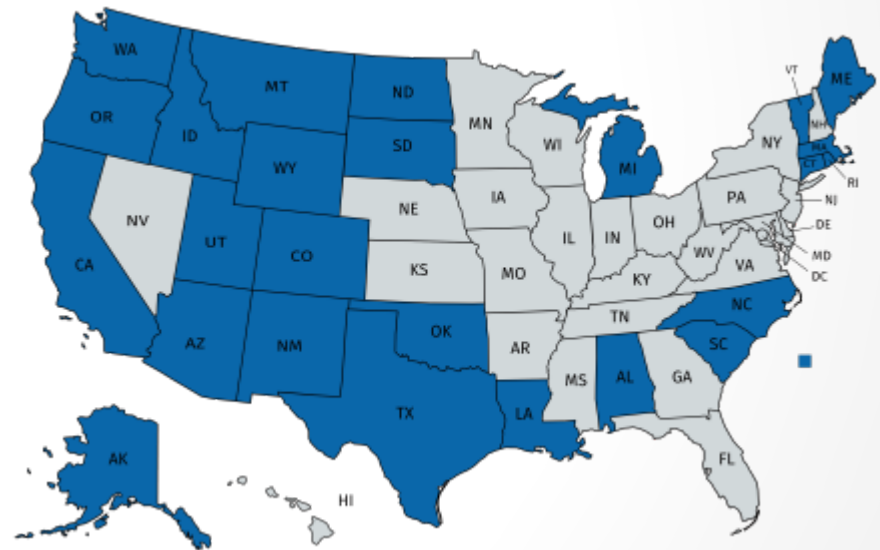
CSBG Direct Funding for Tribes & Tribal Organizations

- State and federally-recognized Tribes and Tribal organizations are eligible to receive CSBG funding directly from the ACF Office of Community Services (OCS).
- To apply, interested Tribes and Tribal organizations submit a CSBG Tribal Plan and application materials to OCS by September 1.



CSBG Direct Funding to Tribes FY 2017

- 66 Tribes and Tribal organizations received CSBG direct funding.
- CSBG direct funding served Tribes living across 23 States.





CSBG Planning & Application





OCS Information Memorandum

- Each year, OCS sends a Dear Colleague Letter & Action Transmittal with current fiscal year instructions for CSBG applications.
- The FY19 information is expected without major changes from last year.

<https://www.acf.hhs.gov/ocs/resource/csbg-action-transmittal-2017-04-application-for-fy-2018-funds-for-tribes-and-tribal-organizations>





How To Apply Webinar Online

To view the *How To Apply Webinar* online

<https://csbgtribalta.com/instructions>





Prospective/New Grantees: Confirming Tribal Population Data

- Prospective grantees begin their CSBG application process by confirming Tribal population and poverty data for the proposed delivery area.
- Tribal population and poverty data is then sent to the State CSBG administrator for a letter of concurrence.





Tribal-State Concurrence on Population Data

- Once OCS receives a dually-signed concurrence letter from the State and the Tribe indicating the total poverty population for the State along with the total poverty population for the Tribe, an allocation can be determined.





How Tribal Direct CSBG Funding is Determined

Example: Tribal CSBG Allocation Determination

A	B	C	D	E
Tribal Population	Incidence of Tribal Poverty in the State	Estimate of Eligible Tribal Individuals (A X B)	State Poverty Population Numbers	State Tribal Eligible Population (C / D)
3000	46.70%	1401	980,000	0.001430

Allocation for Tribe is taken from the State's CSBG allocation and provided directly to the Tribal government.

State Allocation = \$14,560,000

Multiplied by .001430 = \$20,815 Allocation for Tribal Government





Planning & Program Development





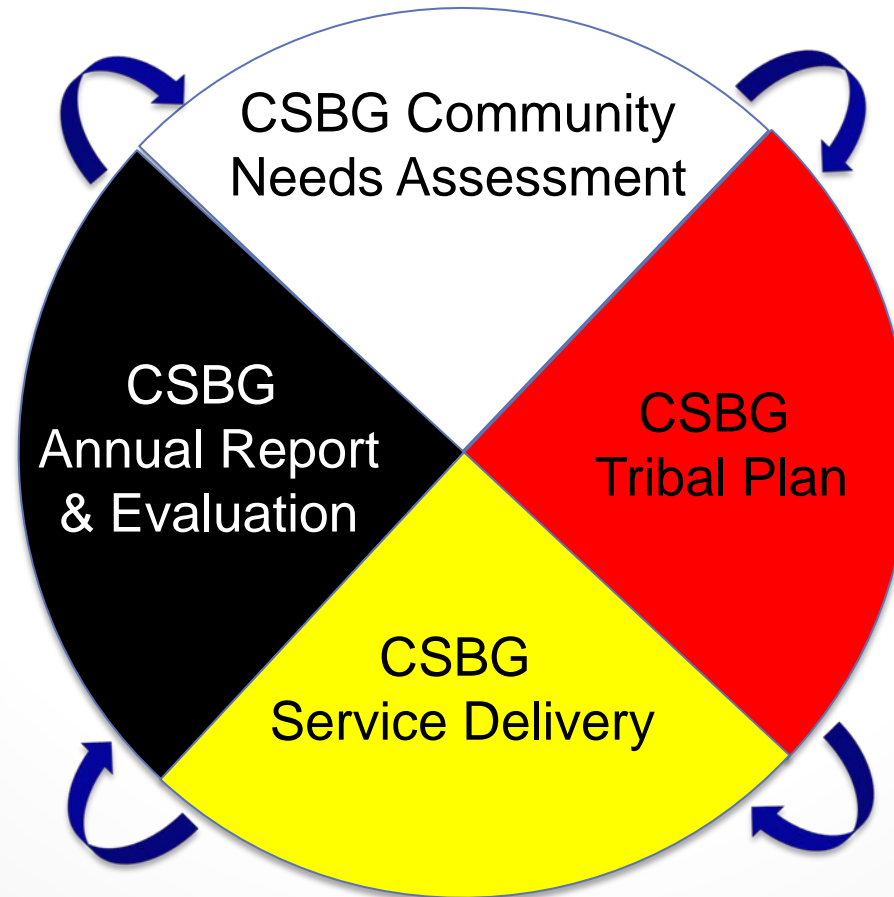
Planning & Program Development

- CSBG is a block grant that allows Tribal communities to develop a plan for services that meets the community's unique needs and supports maximum feasible community involvement.
- CSBG grantees are encouraged to use continuous cycle, results-oriented planning, management and accountability systems.





The CSBG Program Cycle

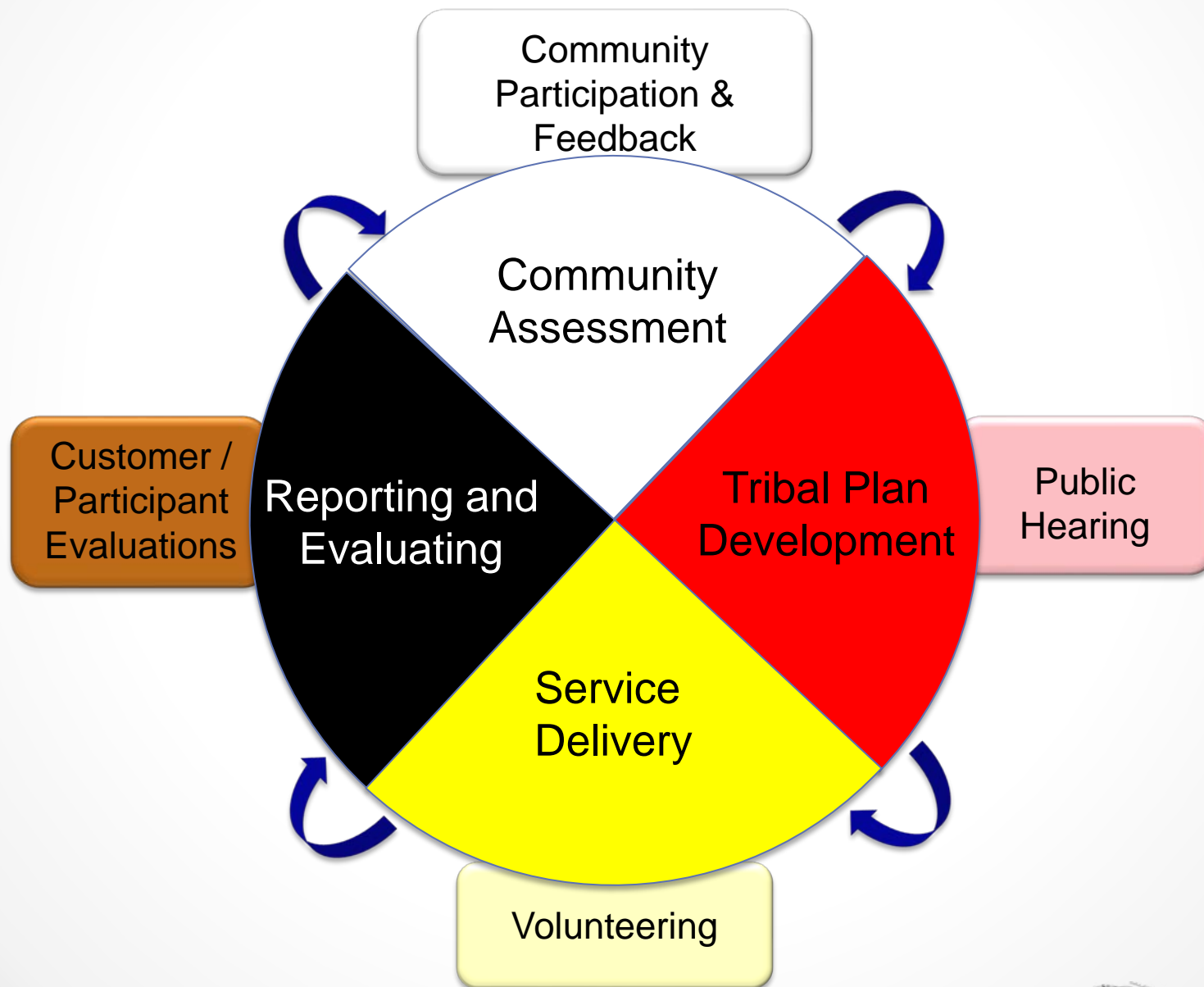




Community Involvement

- Section 3A of the Model Tribal Plan requires Community engagement feedback on the CSBG Tribal Plan.
- Participation in Public hearings
- Tribal Plan adjustments based on feedback, as necessary







CSBG Tribal Plan

- Details the Tribe's proposed use of funds (narrative plan) and demonstrates public review and Tribal support (for Tribal organizations).
- Confirms compliance with all required federal administrative, programmatic and financial assurances and certifications.





CSBG Tribal Plan Narrative

- Tribal administrative structure
- Description of use of administrative funds
- Program implementation plan
- Evidence of public review
- Signed administrative, programmatic, and financial assurances and certifications
- Narrative re: programmatic assurances
- Annual Report (for prior year)





Model Tribal Plan

A Model Tribal Plan is available online:

CSBG Tribal TA Online Resource Center

<https://csbgtribalta.com/instructions/>





Congratulations!

You now have everything you need for your CSBG Tribal Plan!





Application Guidelines & Instructions





Application Content

- SF-424M
- CSBG Tribal Plan
 - Programmatic Assurances
 - CSBG Narrative Plan
 - Public Hearing
 - Tribal Resolution (required only for Tribal organizations)
 - Required Certifications
 - Annual Report





Application Content

SF-424M

This is a standard federal form required for submission of the CSBG application.

The image shows a screenshot of the SF-424M application form. The form is titled "APPLICATION FOR FEDERAL DOMESTIC ASSISTANCE - Short Organizational" and includes a "View Budget Statement" button and "OMB Number 4540-0003" and "Expiration Date: 01/31/2019" in the top right corner. The form is divided into several sections:

- 1. NAME OF FEDERAL AGENCY:** A text field with a red border.
- 2. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:** A text field with a red border.
- CFDA TITLE:** A large text area with a blue border.
- 3. DATE RECEIVED:** A text field with a red border.
- SYSTEM USE ONLY:** A text field with a blue border.
- 4. FUNDING OPPORTUNITY NUMBER:** A text field with a red border.
- TITLE:** A large text area with a blue border.
- 5. APPLICANT INFORMATION:**
 - a. Legal Name:** A text field with a red border.
 - b. Address:**
 - Street1:** A text field with a red border.
 - Street2:** A text field with a blue border.
 - City:** A text field with a red border.
 - County/Parish:** A text field with a blue border.
 - State:** A dropdown menu with a red border.
 - Province:** A text field with a blue border.
 - Country:** A dropdown menu with a blue border, currently set to "USA: UNITED STATES".
 - Zip/Postal Code:** A text field with a red border.
 - c. Web Address:** A text field with a blue border.
 - d. Type of Applicant:** A dropdown menu with a red border, currently set to "Type of Applicant: [redacted]".
 - e. Employee/Taxpayer Identification Number (EIN/TIN):** A text field with a blue border.
 - f. Organizational DUNS:** A text field with a blue border.
 - g. Congressional District of Applicant:** A text field with a red border.
- 6. PROJECT INFORMATION:**
 - a. Project Title:** A large text area with a blue border.
 - b. Project Description:** A large text area with a blue border.
 - c. Proposed Project:** A table with columns for "Start Date" and "End Date", both with red borders.





Email Submission: New Grantees

- A PDF copy of the SF-424 M is available for prospective grantees.
- The SF-24M, CSBG Tribal Plan, and application materials are submitted by email to Sara Lee, CSBG Tribal Program Specialist, Sara.Lee@acf.hhs.gov and Jane Golden, CSBG Tribal Liaison, Jane.Golden@acf.hhs.gov.





OLDC Access: Current Grantees

- Current grantees needing new/updated OLDC accounts should contact OCS Sr. Records Specialist, Niki Frazier at nikita.frazier@acf.hhs.gov to request OLDC access.
- Reminder: New grantees do NOT have access to the OLDC system. Applications must be submitted by email.





A Guide to the OLDC System & CSBG Application Submission Process

To view the *A Guide to the OLDC Webinar* online

<https://csbgtribalta.com/instructions/>





CSBG Tribal Training & TA Program

**Free Services for
Current & Prospective Grantees**





CSBG Tribal Training & TA Program

Under contract with the HHS/ACF Office of Community Services, the CSBG Tribal Training & Technical Assistance Program connects CSBG Tribal grantees and provides information and assistance through webinars, conferences, and direct phone support to maximize the impact of CSBG funding.

The CSBG Tribal TA Online Resource Center site serves as a central online resource for Tribal CSBG-related information, including the Program & Resource Guide and all relevant training and technical assistance materials developed through the Tribal CSBG Technical Assistance project. (www.csbgtribalta.com)

The CSBG Tribal Network Newsletter is a monthly digest filled with news, grant opportunities, upcoming events information, and resources to help Tribes and Tribal organizations. If you would like to subscribe, please give us a call or send us an email!

Get in touch:
Lux Consulting Group, Inc. Phone: (301) 244 - 3557
Email: TribalTA@luxcg.com | Web: www.csbgtribalta.com





CSBG Tribal TA Program

Free Services for Current & Prospective Grantees

- Online training at www.csbgtribalta.com
- Technical assistance via telephone
- Identify partners and resources
- Support during application planning and submission process
- Connecting you to OLDC support when needed



CSBG Tribal Online Resource Center

Community Services Block Grant (CSBG) TRIBAL RESOURCE CENTER

301.244.3557 | tribes@iusscg.com

Search

CSBG HOME ABOUT APPLICATION COMMUNITY LINKAGES MAXIMIZING RESOURCES NEWS CALENDAR CONTACT US

What is the CSBG Tribal Training & TA Program?

Under contract with the HHS/ACF Office of Community Services, the CSBG Training & Technical Assistance Program for Tribes and Tribal organizations connects CSBG Tribal grantees and provides information and assistance through webinars, conferences, and direct phone support to maximize the impact of CSBG funding.

[LEARN MORE](#)

CSBG Application Tools

View a variety of available tools, fact sheets, and templates to support your Tribes & Tribal Organization with a successful application and annual report.

CSBG Tribal Grantee Spotlight

Meet the newest CSBG Tribal Grantee Spotlight of 2018: Blackfeet Nation

Tribal Network Newsletter

Read the latest edition of our free monthly newsletter covering the latest CSBG Tribal resources, events, funding opportunities, & more.

www.csbgtribalta.com





Need Assistance? Help is Available!

CSBG Tribal Training & TA Team at LUX

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OCS - Tribal Team

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